



COURT OF APPEALS

THIRD DISTRICT OF TEXAS

P.O. BOX 12547, AUSTIN, TEXAS 78711-2547

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JEFFREY D. KYLE, CLERK

March 21, 2018

Ms. Amy Kovar Owens
Assistant Attorney General
Transportation Division
P. O. Box 12548
Austin, TX 78711-2548
* DELIVERED VIA E-MAIL *

RE: Court of Appeals Number: 03-18-00153-CV
Trial Court Case Number: D-1-GN-16-005836

Style: Texas Department of Transportation
v. Albert Lara

Dear Owens:

The Clerk of this Court filed appellant's notice of appeal on March 12, 2018. The clerk's record was due in this Court on March 19, 2018 and is overdue. The Court received notice from the district/county clerk indicating appellant has neither paid, nor made arrangements for payment, for the clerk's record. Accordingly, the clerk's record will not be timely filed.

Therefore, **on or before April 02, 2018**, appellant shall provide this Court either

- Written verification that payment has been made to the district/county clerk for the clerk's record;
- Written verification that payment arrangements have been made to pay the district/county clerk for the clerk's record; or
- Written documentation that appellant has been found to be entitled to proceed without payment of costs.

If the Court does not receive the required documentation within the time specified, the Court may dismiss the appeal for want of prosecution. *See* Tex. R. App. P. 37.3(b).

If a reporter's record is necessary to the appeal and it has not already been requested, appellant should make a written request to the court reporter and make arrangements for payment of the record. *See* Tex. R. App. P. 34.1 and 34.6(b)1.

Very truly yours,

JEFFREY D. KYLE, CLERK

BY: *Courtland Crocker*
Courtland Crocker, Deputy Clerk

cc: Mr. Joel Scott Shields
The Honorable Velva L. Price